



Our ref: PDH/SG  
Ask for: Peter Hughes  
Date: 19<sup>th</sup> April, 2023

Dear Councillor,

Your attendance is invited to the Annual Parish Meeting. The meeting will be held in Burnhope Community Centre on **Thursday, 4<sup>th</sup> May 2023** at 6.00 p.m.

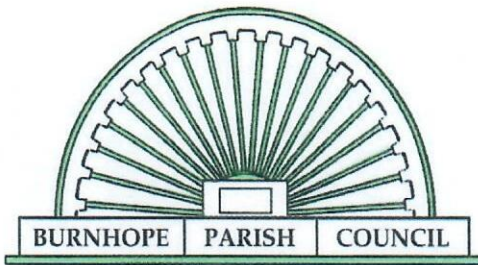
Yours faithfully,

A handwritten signature in black ink, appearing to read 'P. Hughes', is written over the typed name 'PETER HUGHES'.

**PETER HUGHES**  
**Clerk**

## **A G E N D A**

### **1. Chairs Parish Remarks**



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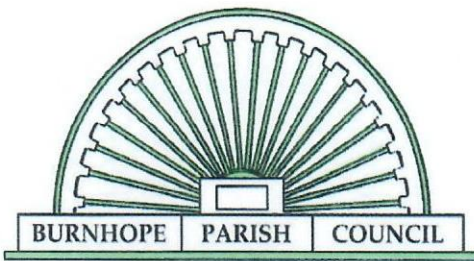
Your attendance is invited at the Annual Meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre on **Thursday, 4<sup>th</sup> May 2023** at the conclusion of the Annual Parish Meeting.

Yours faithfully,

**PETER HUGHES**  
Clerk

**A G E N D A**

1. **APPOINTMENT OF CHAIR**
2. **APPOINTMENT OF VICE-CHAIR**
3. **PARISH PRECEPT**
4. **CHEQUE SIGNATORIES**
5. **DATES OF MEETINGS**
6. **APPOINTMENT TO OUTSIDE BODIES**  
Burnhope Partnership  
Community Centre  
Smaller Councils  
HAGGRID  
Mid Durham Area Action Partnership  
Friends of Burnhope War Memorial



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Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre on **Thursday 4<sup>th</sup> May, 2023** at the conclusion of the Annual Meeting..

Yours faithfully,

**PETER HUGHES**  
**Clerk**

## **A G E N D A**

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**  
To consider the minutes of the meeting held on Thursday 6<sup>th</sup> April, 2023.
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of a meeting of Burnhope Parish Council held on Thursday 6<sup>th</sup> April 2023 in Burnhope Community Centre at 6:00 pm.

Present:

Councillor D. Coates - Chair  
Councillors J. Box, and G. Smith.

In Attendance

County Councillors M. McGaun and Alderman O. Johnson.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors L. Clarke, T. Clarke, B. Henderson, P. Luther, S. J. McCormick, C. McCulloch, I. McKeag, T. Metcalf, County Councillor D. Oliver and PCSO Paige Hart.

Police Report

The Clerk read out the Police Report submitted by PCSO P. Hart.

- Number of incidents reported in relation to "Off road bikes".
- Garage burglary.
- Stolen van.
- Damage to gates of "Burnhope Mast"

The Parish Council placed on record its appreciation of the work undertaken by PCSO A. Tonge.

Heritage Walks

Kieran Young was in attendance to give an update on the Burnhope Heritage Walk. He advised that the original route he had suggested has been abandoned due to access issues.

However, with the help of Councillors McCormick and McCulloch, a new four-mile route had been identified.

The estimated cost of providing the walk with signage etc. was £7,000. Funding avenues were being explored.

**Agreed** that the Parish Council support the Burnhope Heritage Walk.

Partnership Report

There was no report.

Community Centre Report

There was no report. The Clerk is to contact the Community Centre regarding a report for the Council.

## Minutes

**Resolved** that the Minutes of the meeting of Burnhope Parish Council held on Thursday 2<sup>nd</sup> March 2023 be approved as a correct record.

## Finance Report

The Clerk reported that the following payments had been made since the last meeting of the Council:

Description	Amount
	£
British Gas - Electricity for Christmas Tree Lights	11.06
T. P. Jones – Payroll duties.	84.48
T. Kernahan – Web Duties	46.10
<b>Total</b>	<b>141.64</b>

## Planning Matters

The Clerk reported on the following:

Planning Application 22/1769 – Solar Farm, land to the east of Edge Lane, Burnhope. Whilst formal approval has not been issued, the application has been approved by Durham County Council.

Members expressed their annoyance at the approval.

## Correspondence

The Clerk reported on the following items of correspondence:

- Durham County Council – BACS payment of Precept, Local Council Tax Support Scheme (LCTSS) £8,462.
- Pension Regulator – re Declaration.
- Durham County Council – Christmas Tree Lighting Request – Completed.
- Durham County Council – Community Engagement Review.
- Durham County Council – Grant for Play Area of £56,090 approval.

## Date of next meeting

The next Ordinary meeting of Burnhope Parish Council will be held on Thursday 4<sup>th</sup> May 2023 in Burnhope Community Centre at the conclusion of the Annual Meeting.